

Extensive experience in local government management, intergovernmental affairs, economic development, project management, human resources, emergency management, public relations, transportation and grant programs.

Recipient of the International City/County Management Association Award for Career Excellence in Honor of Mark E. Keane which *"recognizes an outstanding"* local administrator who has fostered representative democracy by enhancing the effectiveness of local elected officials by consistently initiating creative and successful programs."

PROFESSIONAL EXPERIENCE

CITY MANAGER, Brookings, Oregon

Population 6,500, \$21 million budget, 50 employees Chief executive officer for municipal government. Determine organizational structure, select staff, develop and utilize resources to implement programs providing an array of community services. Negotiate and manage contract services. Write and analyze legislation. Work closely with City Council in strategic planning. Serve as Executive Director of the Urban Renewal Agency.

CITY MANAGER, South Gate, California

Population 105,000, \$100 million budget, 450 employees Chief executive officer for municipal government. Develop and implement short and long-term plans for dealing with severe fiscal crisis, resolve complex personnel and contractual issues, and develop programs to restore public confidence in local government following a recall election. Recruit and appoint executive staff, work with new City Council in developing policy direction. Manage all aspects of city operations, long range planning and community relations. Serve also as Executive Director of the Redevelopment Agency. Negotiate development agreements, manage infrastructure projects.

SOUTHERN CALIFORNIA DIRECTOR, **GRASSROOTS NETWORK COORDINATOR,** League Of California Cities

Organize and manage intergovernmental affairs programs. Manage statewide grass roots lobbying program. Develop partnerships with community-based organizations. Plan, organize and conduct meetings and training programs. Meet with legislators and media representatives to promote the interests of local government. Make presentations before legislative committees and the public. Prepare strategic plans, implementation programs, issue papers and presentations for elected officials.

2007-Present

2000-2003



Credentialed City Manager

2003-2007

PRESIDENT

California Western Railroad (The Skunk Train) Prepared business plan, formed corporation and organized investment group to

purchase railroad. Management oversight, business planning, labor relations, marketing, public relations, government relations, property management. Plan and implement new services, programs and capital projects.

CITY MANAGER, Fort Bragg, California

Population 7,200, 52 employees

Chief executive officer for municipal government. Determine organizational structure, select staff, develop and utilize resources to implement programs providing an array of community services. Negotiate and manage contract services. Write and analyze legislation. Management duties in personnel, labor relations, public/community/media relations, economic development, grant programs, risk management, intergovernmental affairs, disaster preparedness, problem solving. Manage public property, including historic sites. Serve as Redevelopment Agency Executive Director.

CITY MANAGER, Cotati, California

Population 2,800, 32 employees

Chief executive officer for municipal government. Select staff, develop and utilize resources to implement programs providing an array of community services. Negotiate and manage contract services. Management duties in budget, personnel, labor relations, public/community/media relations, legislation, economic development, annexation, grant writing/administration, risk management, intergovernmental affairs, financing, construction, disaster preparedness, problem solving.

DEPUTY CITY MANAGER, City Of Bell Gardens

Population 32,000, 160 employees

General management duties in Office of City Manager. Serve as Acting City Manager for 13 months. Develop public relations program. Grant writing/administration. Serve as interim department manager. Emergency services coordinator. Direct management authority for purchasing, personnel, code enforcement, special events, transit. Develop funding for and oversee construction of police station, senior center, corporation yard. Perform management duties relating to formation of redevelopment agency, bond sales, land acquisition and project development.

DISASTER ASSISTANCE EMPLOYEE. FEDERAL EMERGENCY MANAGEMENT AGENCY

Manage one-stop centers delivering disaster assistance programs. Manage logistical support and media relations. Interpret local, state and federal regulations. Work with community leaders to evaluate assistance needs. Conduct damage assessment.

1971-1977

1999-2000

1977-1979

1996-2000

1979-1997

1981-1996

EDITOR-IN-CHIEF, The Bell Gardens Review

1970-1971

Complete editorial responsibility for community newspaper. Write and edit news, feature stories and editorials. Cover community events and public meetings.

DESK EDITOR/REPORTER, Los Angeles City News Service 1969-1970

Write and edit news stories for local wire service distributed to print and broadcast media. Work night desk, crime desk, field reporting.

REPORTER, The Daily Signal

1968-1974

Write/edit news and feature stories for daily newspaper, cover community events and public meetings, analyze ballot measures. Weekend edition editor.

EDUCATION

Harvard University (2013)

• Senior Executives in State and Local Government program.

Master of Public Administration, University of Southern California (1976)

Certificate in Disaster Preparedness Administration

Bachelor of Arts, Journalism, California State College, Los Angeles (1970)

Associate of Arts, Journalism, East Los Angeles College (1970)

• Editor-in-Chief of "The Campus News"

HONORS AND CERTIFICATIONS

International City/County Management Association

- Credentialed City Manager
- Management Innovation Award
- Award for Career Excellence in Honor of Mark E. Keane
- 40 Years of Service to Local Government

League of California Cities

- Helen Putnam Award for Excellence
- "Extraordinary Contribution to Excellence in Government" Federal Executive Board
 - Distinguished Public Service Award
- Boy Scouts of America
- Eagle Scout, Silver Beaver Award, District Award of Merit
- Mendocino Coast Park and Recreation District
 - Recreation Service Award

Los Angeles County Board of Supervisors

Resolution of Commendation

California State Assembly and California State Senate

• Joint Resolution of Commendation

PUBLIC SERVICE

City Council Member, Maywood, California (*pop. 23,000*) Serve as member of governing body in non-manager city.

Member Oregon Seismic Safety Policy Advisory Commission (2008-2011) Member, California Emergency Council (1994-2000)

Governor's appointee to State emergency and disaster policy board.

Executive Board, City Managers Department, League of California Cities

Policy direction for professional department.

Member, Southwest Area Commission on Transportation

Transportation funding/policy direction to Oregon Department of Transportation.

Member/Chair, Emergency Preparedness Commission, County and Cities of Los Angeles

Policy direction for countywide emergency and disaster program.

Board of Directors, California Short Line Railroad Association

Statewide organization representing the policy interests of short line railroads.

Board of Directors/Chairman, North Coast Railroad Authority

Oversight of railroad acquisition and rehabilitation project.

Board of Directors, Mendocino County Promotional Alliance

Leadership role in the organization of a new consortium of business interests focusing on the promotion of tourism and image of local products and services.

Board of Directors, Redwood Empire Municipal Insurance Fund

Joint powers agency providing insurance and risk management service for workers compensation, general liability, property, employee health insurance.

Board of Directors/Chair, Mendocino Transit Authority

Provide policy direction for countywide public transit agency. Serve as Board Chair for six years during period of major expansion and facility development.

Boy Scouts of America

National Advisory Board

Serve on policy advisory board for 3.5 million member national youth organization with assets over \$1.0 billion and 5,700 employees.

- National Committee on Community Relationships
- National Strategic Plan Committee
- Area Chairman, National Camp Accreditation Program
- Council Executive Board, Vice President
- District Chairman, District Commissioner